

## **You can make a difference!**

Your gifts matched to real needs can make a significant difference in peoples lives.

If you are interested in helping or need more information call our church office on (08) 8263 5087.

### Visual Arts: *reflecting Gods creativity*

Pot plants can be placed in lieu of flowers.

Remove dead flowers from previous week and wash vase (vases and oasis provided by Visual Arts Team).

Training and mentoring will be provided if required.

A small allowance for the purchase of flowers is allocated in the budget.

Attend a planning meeting and then a workshop prior to major church festivals and any other special function.

Rostered: Approx once every 3 months for 2 concurrent weeks

Time commitment: 1-1½ and half hours for rostered Sunday

### Technology Team: *aiding our worship*

Operate audio and lighting systems during worship and other special events.

Training provided.

Time commitment: approximately 2-3 hours  
for band rehearsal on

Thursday night (for AM services)

or

Sunday afternoon (for PM services) plus the duration of the worship service(s)

Rostered: flexible, but notionally once per month

### Music Ministry: *encouraging worship*

Please contact Dean Eaton on 0412 222 036 or  
email [deaton@paravista.org.au](mailto:deaton@paravista.org.au) for more details.

### Worship hosts: *giving people Gods welcome!*

Arrive 20 minutes before service to ensure worship centre is ready

4 ushers to cover all entrances and give out materials eg Welcome cards, sermon sheets

During service give out activity folders for children,  
collect offerings and count attendees

Usher forward those taking communion

Tidy Worship Centre after service

During special services eg baptisms  
there are specific tasks to be completed.

Training provided

Rostered (1 service a Sunday)

8.45am 2 weeks out of 7-8 weeks

10.30am 2 weeks out of 6 weeks

Church Cleaning: *making others comfortable*

Rostered in teams of 3

Vacuum church, both entrances and pigeon hole corridor

Clean glass- entrance doors and glass at back of worship centre

Time commitment 1-1½ hours

Rostered approx once every 3 months

Catering: *Jesus does miracles with food and drink*

Ensure readiness for serving – water and glasses, mugs, tea/coffee, milk, sugar, biscuits

Assist, as required, those wanting tea/coffee – self service

Wash cups/spoons and put away

Tidy kitchen and wipe tables in hall

Initially rostered on with an experienced person

Time commitment 1 hour

Rostered (after 1 service a Sunday)

8.45am 1 week out of 4 months

10.30am 1 week out of 3 months

Count offerings: *help us to share*

Rostered in pairs to count offerings after 1 service on a Sunday

Count money, record amount and packaged ready for banking

Training provided

Time commitment ½ hour (maximum)

Rostered

8.45am 2 weeks out of 3 months

10.30am 2 weeks out of 2 months

Prepare communion:

*He gave us life, we get to offer it to others*

Holy Communion Vessels, Wafers and Wine to be placed on altar

Trays of individual cups with wine or grape juice placed on altar

Time commitment ½ hour

Rostered 8.45am 2 weeks out of 4 months

10.30am 2 weeks out of 4 months

Clean up communion:

Remove Holy Communion Vessels, Wafers,  
Wine and Individual cups from altar

Wash, dry and pack away in cupboard

Time commitment ½ hour (maximum)

Rostered 8.45am 2 weeks out of 9 months

10.30am 2 weeks out of 3 months

Welcomers: *because people matter to God*

Rostered in pairs at front and/or rear entrance before service

Specifically and intentionally identify and greet visitors and new worshippers

Engage with visitors and first time worshippers  
during greeting time in service

Engage and invite visitors and first time  
worshippers to coffee and chat

introduce to other members – be hospitable

Time commitment: ½ hour pre-service, ½ hour post-service

Rostered 8.45am 2 weeks out of 4 months

10.30am 2 weeks out of 4.5 months